

Branch Manager- West Bend Downtown

Position Description

Westbury Bank is currently looking for a highly motivated Branch Manager to lead our West Bend Downtown office. The Branch Manager is responsible for the branch's overall success, including goal completion, staffing, profitability, and community reputation. This includes clear communication with staff and customers, business networking, and promoting an overall goal driven and positive atmosphere.

Job Responsibilities

- Establishes clear, measurable objectives and a business plan relevant to the West Bend Community to increase branch profitability and market share.
- Drives revenue and customer loyalty through meaningful customer interactions, providing mutually beneficial solutions to help the bank and our customers meet their goals.
- Consistently meets or exceeds personal and branch goals.
- Develops business banking relationships through community involvement and networking, conducting sales calls, and participating in additional business development activities.
- Maintains awareness of both Westbury Bank and competitor's products and services, as well as current financial and economic conditions in the marketplace.
- Builds a high performing team through mentoring, regular staff meetings, goal tracking, and consistent feedback, addressing concerns when required.
- Holds direct reports accountable for branch and personal goal completion and overall performance.
- Accountable for branch compliance and risk management, implementing and inspecting internal controls, and physical security of the branch including protection of funds, physical assets, and property.
- Responds to false alarms and requests from law enforcement for assistance during business hours and is a primary after-hours contact for law enforcement and the alarm company.
- Keeps branch staff informed of the overall goals and strategy of the company.
- Seeks to improve overall branch and company performance by identifying obstacles and inefficiencies and offering ideas and solutions to overcome them.
- Perform essential duties and responsibilities to back up the Personal Banker and Branch Operations Manager.
- Effectively resolves complex and non-routine inquiries or issues for branch staff or customers, providing follow-up action when necessary.
- Participate in community activities that help support Westbury Bank's community involvement.

Qualifications/Experience

A minimum of 3 to 5 years banking experience preferably in a management position. Previous sales experience is required. Applicants should have good communication skills, good analytical skills and be proficient with Microsoft Office Suite.

Employee Benefits

In appreciation of your hard work, Westbury Bank offers a variety of benefits and other perks including:

- Paid Time Off
- 10 Paid Holidays
- 401(k) with competitive company match
- Medical, Dental, & Vision Insurance
- Company paid Life & Disability Insurance
- Employee Discounted Loan Rates

Job Location

West Bend Downtown (Main Street)

Position Type

Full Time

To be considered for this exciting opportunity, click [here](#) to complete an online application.

Email resumes to Human Resources: careers@westburybankwi.com

Westbury Bank is An Equal Opportunity Employer - Disabled/Veteran